

**Kitchen Facilities Questionnaire**

(Supplementary to the Insurance Quotation Request)

If you have commercial kitchen facilities on your premises, we need additional information to consider your insurance quotation request:

|  |  |  |
| --- | --- | --- |
| 1. Please describe the type and range of cooking / catering activities undertaken:   Commercial Kitchen       Community Cafe       Centre Based Meals       Social Restaurant | | |
| 1. Which of the following are used in the kitchen facilities?   Commercial ovens       Open flame cooking       Wood / coal fired ovens       Deep Frying | | |
| 1. Is any cooking, baking or frying undertaken unsupervised or after hours? | No | Yes |
| 1. If deep frying equipment is in place, please confirm no of units |  | |
| * 1. Are the deep-frying units thermostatically controlled with an automatic cut off switch? | No | Yes |
| * 1. Are wet chemical suppression systems in place? | No | Yes |
| * 1. Is the oil in each deep-frying unit filtered daily and replaced weekly? | No | Yes |
| * 1. Does the kitchen contain cooking hoods, filters and ducted exhaust system? | No | Yes |
| * 1. Are all extraction hoods, canopies, exhausts, filters and grease traps cleaned regularly? | No | Yes |
| * + 1. Cleaning intervals Internal       External Contractor | | |
| * 1. Are written records kept for the cleaning / maintenance regime? | No | Yes |
| * 1. Are additional wet chemical extinguishers / fire blankets in place? | No | Yes |
| 1. Are formal housekeeping procedures in place for cleaning of materials from benchtops, skimming of scraps from deep fryers and regular rubbish removal? | No | Yes |
| 1. For cold storage areas containing expanded polystyrene (EPS) panels, are these facilities: |  |  |
| * 1. Kept clear and unobstructed by any combustible materials, packaging, pallets etc? | No | Yes |
| * 1. Inspected regularly for damage which compromises the integrity of the panels? | No | Yes |
| * 1. Adequately fire sealed where there are service penetrations through the panels? | No | Yes |

Please return this completed questionnaire with your Insurance Quotation Request.

Community Underwriting Agency Pty Ltd - AFS License No 448274 (Community Underwriting) acts under a binding authority as Agent for Mitsui Sumitomo Insurance Company Ltd (MSI) ABN 49 000 525 637 AFS License No. 2401816) to issue, vary and cancel policies on Mitsui’s behalf. In all aspects of this Policy, Community Underwriting acts as an agent for the insurer and not for the insured.

**Community Underwriting** Kitchen Facilities Questionnaire- 0319 1/1