

# Fact sheet 5

## What is child-related work?

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A Working With Children Check is a prerequisite for anyone in child-related work, paid or unpaid. You are in child-related work if you work face-to-face with children in one of the sectors set out below, or you work in one of the roles specified below:

#### 1. Children's sectors

If your work (paid or unpaid) involves face-to-face contact with children in one of the following sectors\*, you are in child-related work and need a Working With Children Check:

- child development and family welfare services
- child protection
- children's health services
- clubs or other bodies providing services for children
- disability services
- early education and child care
- education
- entertainment for children
- justice centres
- religious services
- residential services
- transport services for children
- youth workers
- school cleaners



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\* For more details on each of these sectors, refer to the [Child Protection \(Working With Children\) Regulation 2013](#).

#### 2. Child-related roles

If you work in one of the following roles, your work is child-related and you need a Working With Children Check:

- an approved provider or manager of an education and care service
- a certified supervisor of an education and care service
- an authorised carer (foster carer or other authorised carer of children in statutory and supported out-of-home care)
- an Assessment Officer within the meaning of section 27A of the [Children and Young Persons \(Care and Protection\) Act 1998](#)
- the Principal Officer of a designated agency
- the Principal Officer of an accredited adoption service provider within the meaning of the [Adoption Act 2000](#).

## Additional child-related work

An employer may also require a paid worker in a non child-related role to obtain a Working With Children Check if ALL of the following criteria are met:

- the worker has access to confidential records or information regarding children as part of the role
- the employer has notified the worker in writing of the requirement to obtain a Working With Children Check; and
- the employer has the approval of the Children's Guardian to require a Check for the non child-related role.

For the requirement for a Check to be revoked, the employer must notify the worker in the role in writing and have the approval of the Children's Guardian. For more information, please refer to the [FACT SHEET: Worked deemed child-related by the Children's Guardian](#) available on our [Factsheet and resources web page](#). To apply, please complete the [Application for approval of additional child-related work](#).

## Additional persons who must obtain clearances

There are additional roles which require a Working With Children Check. These are:

- an adult who resides in the home of:
- an authorised carer (foster carer or other authorised carer of children in statutory and supported out-of-home care)
- a home-based education and care service provider
- a family day care service provider
- potential adoptive parents.

See also: [Child Protection \(Working With Children\) Act 2012](#).

## Exemptions

Some child-related workers do not need to apply for a Working With Children Check because they qualify for an exemption. See [FACT SHEET: Exemptions](#).

## More information

For more help and information, please refer to the fact sheets available from the fact sheets and resources page of the website at [www.check.kids.nsw.gov.au](http://www.check.kids.nsw.gov.au). If you have a question, please email [check@kidsguardian.nsw.gov.au](mailto:check@kidsguardian.nsw.gov.au).

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